

**MINUTES of the MEETING of RIVERINA WATER COUNTY COUNCIL,  
held at LOCKHART SHIRE COUNCIL OFFICE, LOCKHART,  
on WEDNESDAY, 18<sup>th</sup> APRIL 2018 at 10.30 am**

**PRESENT:** Clr. P. Bourke, Clr. Y. Braid OAM, Clr. G. Conkey OAM, Clr. P. Funnell, Clr. V. Keenan, Clr. D Meyer OAM, Clr. T. Quinn and Clr. G. Verdon.

The General Manager, Director of Engineering and Manager Corporate Services were in attendance.

**ACKNOWLEDGEMENT OF COUNTRY**

- 18/27 Chairperson Clr. Verdon read out the Acknowledgement of Country.
- 18/28 Apologies for non-attendance were received from Clr. Koschel, and a leave of absence was GRANTED on the motion of Clrs. Conkey OAM and Braid OAM.

**DECLARATION OF PECUNIARY & NON-PECUNIARY INTEREST**

- 18/29 Andrew Crakanthorp declared a Non-pecuniary interest in Item 11 - General Managers Performance Review Process.

**CONFIRMATION OF MINUTES**

- 18/30 The Minutes of the Meeting of 28th February 2018 having been circulated and read by the Members, were taken as being CONFIRMED on the motion of Clrs. Meyer OAM and Braid OAM.

**CORRESPONDENCE**

**LOCAL GOVERNMENT NSW WEEKLY CIRCULARS:** previously forwarded to Councillors by Constituent Councils.

**HEALTH & SAFETY COMMITTEE:** (December 2017) forwarding a copy of Minutes of Meeting held 20<sup>th</sup> December 2017

**STAFF CONSULTATIVE COMMITTEE:** (January 2018) forwarding a copy of Minutes of Meeting held 18<sup>th</sup> January 2018.

**STAFF CONSULTATIVE COMMITTEE:** (March 2018) forwarding Minutes of the Staff Consultative Committee Meeting held 1<sup>st</sup> March 2018.

HEALTH & SAFETY COMMITTEE: (March 2018) forwarding a copy of Minutes of Meeting held 21<sup>st</sup> March 2018.

- 18/31 RESOLVED, on the motion of Clrs. Bourke and Keenan that the correspondence be received.

### **GENERAL MANAGER'S REPORT**

#### **FINANCIAL STATEMENTS – LIST OF INVESTMENTS**

- 18/32 RESOLVED on the motion of Clrs Funnell and Quinn that the report detailing Council's external investments for the months of February 2018 and March 2018 be received.

#### **QUARTERLY BUDGET REVIEW – PERIOD ENDED 31ST MARCH 2018**

- 18/33 RESOLVED on the motion of Clrs. Meyer OAM and Quinn that the Quarterly Budget Review for the period ended 31<sup>st</sup> March 2018 be received and adopted.

#### **OPERATIONAL PLAN – PERFORMANCE TARGETS**

- 18/34 RESOLVED on the motion of Clrs. Funnell and Bourke that the report detailing progress as at 31<sup>st</sup> March 2018, achieved towards the various objectives set out in the 2017/2018 Operational Plan be noted and received.

The General Manager advised that the information in relation the Key Performance Indicators for power used per mega litre of water produced would be provided in the coming days.

#### **DRAFT DELIVERY PROGRAM 2018/19 – 2021/22 AND DRAFT OPERATIONAL PLAN 2018/19**

- 18/35 MOVED Clrs. Funnell and Conkey OAM to suspend standing orders at 10.45 am to discuss the Draft Delivery Program.

- 18/36 MOVED Clrs. Funnell and Meyer OAM to resume standing orders at 11.20 am.

- 18/37 RESOLVED on the motion of Clrs. Quinn and Keenan that:

- a) in accordance to Sections 404 and 405 of the Local Government Act, 1993, the Draft Revised Delivery Program and Draft Operational Plan be placed on public exhibition and that it be on display at the Administrative Headquarters, Hammond Avenue Wagga Wagga,

- b) Construction of The Rock Reservoir (south) be put in 2021/22 budget, and
- c) That a review of the appropriate standards applying to both Council's accepted levels of water pressure and flow rates be undertaken during 2018/19.

#### **MINUTES AUDIT & RISK COMMITTEE MEETING 7<sup>TH</sup> MARCH 2018**

- 18/38 RESOLVED on the motion of Clrs. Braid OAM and Meyer OAM that Council receive and note the Minutes of the Audit and Risk Committee Meeting held on 7<sup>th</sup> March 2018 and endorse the recommendations contained therein.

#### **LOST TIME INJURY STATISTICS**

- 18/39 RESOLVED on the motion of Clrs. Funnell and Quinn that the quarterly statistics report on Lost Time Injuries for the 12 months ended March 2018 be received and noted.

#### **2018 TAFE NSW RIVERINA EXCELLENCE AWARD – EMPLOYER OF THE YEAR**

- 18/40 RESOLVED on the motion of Clrs. Conkey OAM and Keenan that:
- a) Council acknowledge the collective efforts of all staff in being awarded the TAFE NSW Riverina 2018 Employer of the Year.
  - b) Council delegate authority to the General Manager to coordinate a staff function to acknowledge the achievement within existing budgets.

#### **PROPOSED SPONSORSHIP OF WAGGA WAGGA FUSION MULTICULTURAL FESTIVAL**

- 18/41 MOVED Clrs. Funnell and Bourke to suspend standing orders at 11.30 am for discussion
- 18/42 MOVED Clrs. Funnell and Bourke to resume standing orders at 11.45 am.
- 18/43 RESOLVED on the motion of Clrs. Funnell and Conkey OAM that Council sponsor the Fusion Multicultural Festival over a three-year period being 2018 to 2020 in the total amount of \$75,000 at \$25,000 each financial year.

#### **REVIEW OF WORKFORCE PLAN AND LGEA REPRESENTATIONS TO NSW GOVERNMENT**

- 18/44 RESOLVED on the motion of Clrs. Conkey OAM and Quinn that the report be noted.

## **LOCAL GOVERNMENT NSW – 2018 WATER MANAGEMENT CONFERENCE**

18/45 RESOLVED on the motion of Clrs. Keenan and Funnell that:

- a) Council be represented at the Local Government New South Wales 2018 Water Management Conference,
- b) the Chairman or his nominee attend as a delegate,
- c) nominations of other Councillors to attend be called, and
- d) the General Manager and Director of Engineering or their nominees attend as observers

Nominations received from Clrs. Quinn, Braid, Keenan and Bourke to attend.

## **GENERAL MANAGER'S PERFORMANCE REVIEW PROCESS**

18/46 RESOLVED on the motion of Clrs. Meyer OAM and Conkey OAM that the:

1. Processes as put in place by the Chairman be endorsed.
2. Following delegations be granted to the Performance Review Panel:
  - a. To implement a General Manager's Performance Review System that is in accordance with the Guidelines issued by the Office of Local Government;
  - b. To determine the General Manager's Performance Agreement and to undertake the Performance Appraisal in its entirety;
  - c. To review and make recommendations on the General Manager's current Total Remuneration Package subject to Clause 8.3 of that Contract and the Guidelines; and
  - d. To report the findings and recommendations of that Review to Council.

## **TENDER W.224 FOR SUPPLY OF TWO 4X2 TRUCKS WITH TIPPER**

18/47 RESOLVED on the motion of Clrs. Funnell and Meyer OAM that Council consider the report "Tender W224 for supply of two 4x2 Trucks with Tipper", whilst the meeting is closed to the public, as it relates to commercial information the disclosure of which would prejudice the commercial position of the person who supplied it, as prescribed by Section 10A(2)(c) of the Local Government Act 1993.

## **ANNUAL RESIDENTS SURVEY**

18/48 RESOLVED on the motion of Clrs. Funnell and Braid OAM that the General Manager's report into the 2018 Riverina Water County Council residents survey be received and noted.

## **COUNCIL RESOLUTION SHEET**

- 18/49 RESOLVED on the motion of Clrs. Braid OAM and Quinn that Council receive and note Council's Resolution Sheet.

### **PROPOSED PURCHASE OF WATER LICENCE – MID MURRUMBIDGEE GROUNDWATER – WAGGA WAGGA ALLUVIAL**

- 18/50 RESOLVED on the motion of Clrs. Funnell and Meyer OAM that Council consider the report "Propose purchase of water licence – mid Murrumbidgee Groundwater – Wagga Wagga Alluvial", whilst the meeting is closed to the public, as it relates to commercial information the disclosure of which would prejudice the commercial position of the person who supplied it, as prescribed by Section 10A(2)(d)(i) of the Local Government Act 1993.

### **DIRECTOR OF ENGINEERING'S REPORT FOR MONTH OF FEBRUARY 2018**

- 18/51 RESOLVED on the motion of Clrs. Meyer OAM and Braid OAM that the Director of Engineering's report covering the month of February 2018 be received and noted.

### **DIRECTOR OF ENGINEERING'S REPORT FOR MONTH OF MARCH 2018**

- 18/52 RESOLVED on the motion of Clrs. Meyer OAM and Braid OAM that the Director of Engineering's report covering the month of March 2018 be received and noted.

### **CONTRACT W195 - WATER TREATMENT PLANT (WTP) PROGRESS REPORT**

- 18/53 RESOLVED on the motion of Clrs. Meyer OAM and Keenan that Council note the report.

## **QUESTIONS AND STATEMENTS**

- 18/54 Clr. Conkey OAM: Appreciate visit by Chairperson Greg Verdon and Andrew Crakanthorp to Wagga Wagga City Council to brief that Council, looking forward to this occurring on a yearly basis.

Riverina Water Operations Performance Comparison

Clr Conkey made reference to his previous request for a "one-page document" that he can use to provide information to Ministers and the like on the high performance at RWCC

General Manager: Undertaken by Director of Engineering, will produce document.

18/55 Clr. Keenan: Congratulations and acknowledgement to Michele, thank and appreciate her work. Thank also to Lockhart Shire Council for hosting us today.

18/56 Clr. Bourke: Goodbye Michele, all the best.

18/57 Chairperson: Michele's been here 7.5 years, finishes 9<sup>th</sup> May, record appreciation for her efforts.

Also ask to pass onto all staff the positive results of the customer survey, especially front line people and crews. Outstanding result.

18/58 Clr. Verdon: Next Meeting will be Wednesday, 27<sup>th</sup> June 2018.

### **RESOLUTION TO MOVE INTO CLOSED COUNCIL**

18/59 RESOLVED, on the motion of Clrs. Funnell and Keenan that Council now resolve itself into Closed Council to consider business identified.

Council closed its meeting at 12.20 pm.

Pursuant to section 10A(4), the public were invited to make representations to the Council meeting before any part of the meeting is closed, as to whether that part of the meeting should be closed.

No members of the public were present or made representations.

### **CLOSED COUNCIL**

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

18/60 RESOLVED, on the motion of Clrs. Funnell and Keenan:

1. Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business is to be considered is classified confidential under the provisions of section 10A(2)(a) as outlined above.
2. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required under section 11(2) of the Local Government Act 1993.

### **TENDER W.224 FOR SUPPLY OF TWO 4X2 TRUCKS WITH TIPPER**

This item is classified as confidential under Section 10A(2)(c) of the Local Government Act which permits the meeting to be closed to the public for business relating to the following:

Commercial information of a confidential nature that would, if disclosed: prejudice the commercial position of the person who supplied it.

18/61 RESOLVED, on the motion of Ctrs. Meyer OAM and Funnell that Council:

- i) Accept the tender received from Wagga Motors for the supply of two Isuzu FSD1000 auto tipper trucks at a cost of \$160,601 ex GST each as the best value offer for Council.

**PROPOSED PURCHASE OF WATER LICENCE – MID MURRUMBIDGEE GROUNDWATER – WAGGA WAGGA ALLUVIAL**

This item is classified as confidential under Section 10A(2)(d)(i) of the Local Government Act which permits the meeting to be closed to the public for business relating to the following:

Commercial information of a confidential nature that would, if disclosed: prejudice the commercial position of the person who supplied it.

18/62 RESOLVED, on the motion of Ctrs. Funnell and Meyer OAM that Council authorise the General Manager to negotiate the purchase and execute the permanent sale of the 86ML water licence in the Mid Murrumbidgee Groundwater – Wagga Wagga Alluvial in the amount of \$99,000 and that the cost of the purchase be funded from increased revenue from water sales for the current financial year.

**OPEN COUNCIL**

18/63 RESOLVED, on the motion of Ctrs. Funnell and Braid OAM that Council move out of Closed Council and into Open Council.

**DECISIONS READ ALOUD**

The Chairman read aloud the decisions of the Council made whilst the meeting was closed to the public.

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The Meeting concluded at 12.25 pm

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